

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
DECEMBER 22, 2009**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, December 22, 2009, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on December 8, 2009.

A **motion** was made by Ambrose 'Butch' Schittter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

PLACING OF RADAR SPEED SIGN

Glen Krodel, 2270 St. Charles Street, requested that the radar speed sign that the City discussed for St. Charles Street not be placed in his front yard. Mayor Schmitt said it has not been determined where the devices will be placed. The device for the southbound traffic will probably be placed somewhere across from the health campus along the wooded area and not in front of the area houses. Street Commissioner Raymond Eckerle said the locations are subject to power availability. City Attorney Sandra Hemmerlein said the devices will be placed on City right-of-way.

Mayor Schmitt said the speed limit for St. Charles Street between Schuetter Road and 36th Street will probably be discussed at the Council meeting scheduled for tomorrow at noon and Krodel is welcome to come.

ENCROACHMENT AGREEMENT

City Engineer Chad Hurm along with Dave Goeppner, representing Ewing Properties, said B. E. Ewing owns Lots 49 and 51 in Mission Valley Manor. Ewing wants to install a 3 ft. to 4 ft. cottage stone retaining wall and re-do the drainage around a duplex. In order to do this they will need to encroach upon a 12 ft. public utility and drainage easement located on the north side of Lot 49.

Hurm said from the comments from the department heads, the electric utility wants to put the line underground while they are excavating for the wall. When the curbing is done on the east side, the drainage needs to be re-addressed.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request from B.E. Ewing to encroach upon Lot 49 in Mission Valley Manor as long as the agreement has proper signatures and is recorded at the courthouse. Motion carried 3-0.

ELIMINATE PARKING SPACES ON E. 15TH STREET

Rhonda Scherer, representing Jasper Kimball Office at 1037 E. 15th Street, said it is difficult to pull onto 15th Street from south Cherry Street when cars are parked along the south side of 15th Street. She asked that 3-4 parking spaces along the south side of 15th Street near Cherry Street be eliminated due to a sight distance problem. There is still plenty of parking available if these spaces are eliminated. An aerial view of the area was shown as well as pictures that were taken from a vehicle as the driver attempted to pull from Cherry Street onto 15th Street.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to recommend to the City Council to remove parking on the south side of 15th Street from Cherry Street west to the private driveway and from Cherry Street east one parking space. Motion carried 3-0.

RELEASE PERFORMANCE BOND FOR BRACE ADDITION

Building Commissioner David Seger asked the Board to release the performance bond for the Brace Addition, Jim Brace developer. Seger stated the bond was for road widening and the County has signed off on the release form.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to release the Brace Addition performance bond. Motion carried 3-0. [the official name of the subdivision is Old Shiloh Place]

RELEASE PERFORMANCE BOND FOR MAPLE RIDGE ESTATES

Mayor Schmitt asked the Board to release the performance bond for Maple Ridge Estates, Kevin, Terri, Kenneth, and Doris Jacob developers. Building Commissioner David Seger stated the road work has been completed and the County signed off on the release form.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to release the performance bond for Maple Ridge Estates. Motion carried 3-0.

RELEASE PERFORMANCE BOND FOR BRENTWOOD PHASE I

Mayor Schmitt said the one-year warranty period has expired for the water improvements for the Brentwood Subdivision Phase I therefore he asked the Board to release the performance bond.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to release the performance bond for Brentwood Subdivision Phase I. Motion carried 3-0.

RELEASE PERFORMANCE BOND FOR CANTERBURY GREEN II

Mayor Schmitt asked the Board to release the performance bond for the subdivision known as Canterbury Green II, Canterbury Green Inc. developer.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to release the performance bond for Canterbury Green II. Motion carried 3-0.

TREE REMOVAL IN CITY RIGHT-OF-WAY

Tom Schipp, with Universal Designs and representing the Dubois County Community Foundation [DCCF], said the DCCF is going to construct a new office building. Schipp presented the site plan and asked permission to remove an old tree that is located on City right-of way and plant whatever is right for the City. He also said when the tree has leaves there could be a sight distance problem. Mayor Schmitt said he does not have an issue with removing the tree as long as there is a plan to landscape. Schipp said there will be landscaping.

Schipp then talked about the sidewalk plans. There was some discussion about the width of the sidewalk in certain areas. Mayor Schmitt suggested Schipp contact the electric department and ask them what they have to say about the pole that is located in the sidewalk.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to allow DCCF to remove the tree that is in our boundaries at the northeast corner of 6th and McCrillus Streets to insure a better sight distance of the intersection from their building and parking lot. Motion carried 3-0.

Before a decision is made about the sidewalk plans, Schipp was asked to come back before the Board after he talks to the electric department.

CAMERA TRUCK SOFTWARE QUOTES

Street Commissioner Raymond Eckerle said at the last meeting he was given approval to purchase software for the storm sewer inspection camera truck, without the GIS module, from Peninsular Technologies (Pipe Tech) from Ada, Michigan for \$15,175.00. Eckerle said since that meeting he has learned that the mapping is closer to completion than he originally thought; therefore, he would like to purchase the GIS module thus making Pipe Tech's quote \$18,883.00.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve an additional \$3,658.00 to include the GIS module with the camera software. Motion carried 3-0.

HOLIDAY SCHEDULE

Street Commissioner Raymond Eckerle reported that the holiday trash and recycling schedule was published in the Herald.

CLOSE DEWEY STREET

Street Commissioner Eckerle asked permission to close Dewey Street at 16th Street sometime next year in order to rework the storm sewers.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the street commissioner to close Dewey Street at 16th Street for storm sewer repairs as weather allows. Motion carried 3-0.

CITY ENGINEER REPORTS

4th Street project. City Engineer Chad Hurm reported that with weather permitting, Concrete Pavers would like to have storm sewer and street work all “buttoned up” by the end of the year.

St. Charles Street walking path. Hurm reported they are trying to get a preconstruction meeting set up and they are working on a construction engineering contract with Clark Dietz.

CLOSE BRUCKE STRASSE

City Engineer Chad Hurm said Jim Ruhe requested closing Brucke Strasse east of South Newton Street to install a sanitary sewer line for Los Bravos. Hurm said he did the work yesterday. Mayor Schmitt said he gave approval as long as Ruhe did the necessary precautions and he sought Board approval today.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the closing of Brucke Strasse yesterday for the installation of a sanitary sewer line. Motion carried 3-0.

LP TANK

Police Chief Douglas Tarvin said a new generator was recently installed at the radio tower near the water tower at 17th and Newton Streets. The generator has its own fuel source. Southern Indiana Propane would like to change from two tanks to a larger tank. Tarvin said he brought up this issue to discuss whether we should own or lease the tank. The board members felt it was more feasible to lease the tank rather than own it. Discussion was also held in regards to safety regulations for propane tanks.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the request from the police chief to switch to a 250-gallon tank at the radio base tower at 17th and Newton Streets and continue to lease the tank and work out the details and logistics on where to set the tank for safety. Motion carried 3-0.

LETTER OF SUPPORT

Police Chief Douglas Tarvin said he recently attended a meeting at Paoli and said five counties want to apply for a grant for pictometry. He explained that pictometry takes an aerial photo of buildings from all sides plus the roof while

others just give roof-top views. They need letters of support to present to Congressman Baron Hill asking him to proceed with this grant which is about one million dollars.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to direct the city attorney to prepare a letter of support from this board. Motion carried 3-0.

POLICE REPORTS

Police Chief Douglas Tarvin presented to the Board for its review the Monthly Activity Report for November 2009 for the Jasper Police Department.

Police Chief Tarvin reported that the heat exchanger problems have been take care of. Schmidt Contracting is making the repairs on the roof vent that is leaking.

AUDIO/VISUAL EQUIPMENT

Police Chief Douglas Tarvin said on June 9, 2009 he received permission to seek grant funding for audio/visual equipment in the training room. The estimated cost for the equipment at that time was \$3,300.00. This grant was denied.

On December 8, 2009 Tarvin received permission to seek local grant funding for \$1,953.00 to change the VHS video equipment in the training room at the police station to DVD at a cost of \$3,951.00. The cost to the police department would be \$1,998.00. The grant was approved. Tarvin said he was able to purchase one television set for approximately \$800.00 and asked the Board to approve spending \$1,000.00 to \$1,200.00 from the police department's budget plus the grant money after it is received.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve funding of not more than \$1,200.00 to complete the project. Motion carried 3-0.

MONITORING CAMERAS

Police Chief Douglas Tarvin said at the December 8, 2009 meeting he received permission to seek grant funding for monitoring cameras throughout the building. The City received a grant in the amount of \$1,273.00. Tarvin said he asked for two quotes, one from Video Tech and one from Audio World. The quote from Video Tech was for \$2,666.00. Audio World did not submit a quote. Tarvin asked the Board to accept the quote from Video Tech. The City's share of the cost will be \$1,393.00.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Mayor Schmitt to approve the \$2,666.00 purchase from Video Tech contingent upon receiving the grant funds. Motion carried 3-0.

K-9 AGREEMENT

Police Chief Douglas Tarvin reported that the contract is not prepared at this time for recommendation. He stated he is not happy with the present program and is looking at other alternatives and will have answers at the next meeting.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to extend the existing K-9 Agreement with Officer Mike Stallman until the next meeting which is January 12, 2010. Motion carried 3-0.

CLAIMS. The claims against the City from December 11, 2009 to December 22, 2009 were presented to and examined by the board. Those claims found to be just, due and owing were approved 3-0 upon **motion** by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:54 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 12th day of January, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary